



**Wednesday, November 13- 2024 (on or before)**

The Dean, in writing, either affirms the eligibility of the applicant for sabbatical vis a vis fulfillment of terms of past awards and fulfillment of professional responsibilities in the areas of teaching, scholarship, and service or documents the area of concern. The Dean sends a letter endorsing (or not) the application to the ACSC, the Unit Sabbatical Committee, and the applicant.

**Friday, November 15, 2024 (on or before)**

The All-College Sabbatical Committee (ACSC) shall complete its review of the applications and make accessible the applications, all relevant documentation and recommendations to the Provost. (In the event the All-College Committee does not recommend a sabbatical award, the applicant must be notified in writing prior to the recommendation going to the Provost).

**Monday, December 2, 2024 (on or before)**

The Provost shall forward his/her recommendation to the President.

**Friday, December 13, 2024 (on or before)**

The President shall notify candidates of the sabbatical awards. (Pending BOT approval)

**2025**

**Monday, January 27, 2025 (Tentative)**

BOT shall act on the President's recommendation for sabbaticals.