

Title:

financial support from within the college or release time that involves human research requires IRB approval to receive funding, and such applications should stipulate this requirement.

Federal and state regulations require that individuals conducting research undergo training in the protection of human subjects in research. Ramapo College of New Jersey requires that all researchers complete a training course specified by the IRB committee, including students and their faculty advisors. This training will be coordinated by the Provost's Office.

6. PROCEDURES

6.1 Composition of the INSTITUTIONAL REVIEW BOARD

See IRB membership Requirements at the following URL:

<http://www.hhs.gov/ohomitte>

obtained from a parent or legal guardian. In addition, the minor participants over the age of 6 must provide their assent to participate, using a form appropriate for their age level.

Voluntary Informed Consent assures a person's right to exercise free power of choice regarding participation in research. The basic elements of information necessary for voluntary informed consent are:

- A clear, responsible explanation of procedures and purpose in language appropriate for the subject group (with experimental procedures specifically identified).

- A description of expected risks or discomforts.

- A description of expected benefits.

- A disclosure of alternative procedures available.

- An offer to answer any questions raised by a subject regarding procedure, concerns, complaints, etc.

- Freedom to withdraw/discontinue participation at any time, especially when the subjects are students enrolled in a class. Discontinuing participation will be without penalty and without loss of benefits which the subject is otherwise due.

- Appropriate contact information for the researcher.

- Maintenance of anonymity of subjects.

- Maintenance of the confidentiality of subjects.

- An explanation that any concerns regarding rights of the research subject should be directed to the chairperson or co-chairperson

