

Banner Web Self Service 9 Withdrawing

Visit the Following Website:

- o https://ssba.ramapo.edu:8443/myssb/twbkwbis.P_WWWLogin

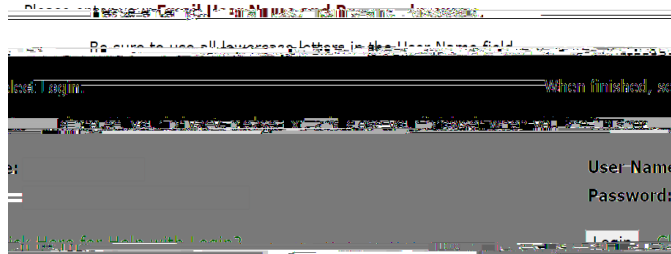
Enter Username

- o IE: jramapo

Enter Password

- o Enter your Email Password

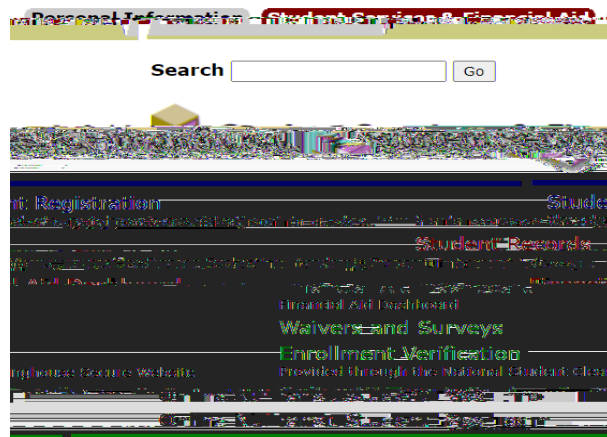
Click Login



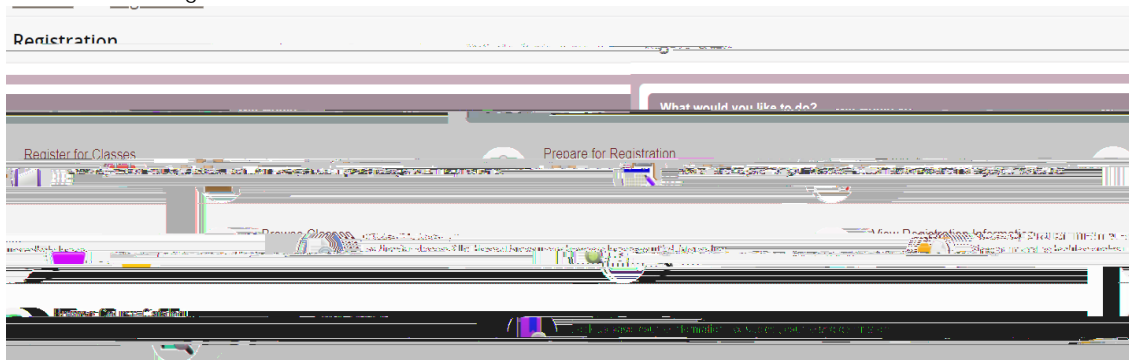
Click on Student Services and Financial Aid Tab

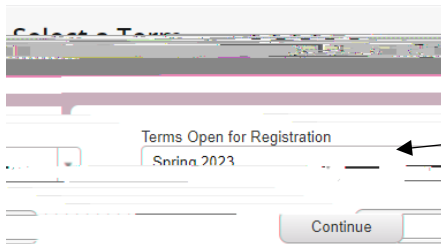
Student Services & Financial Aid

Click Student Registration



Click on Register for Classes

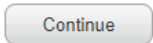




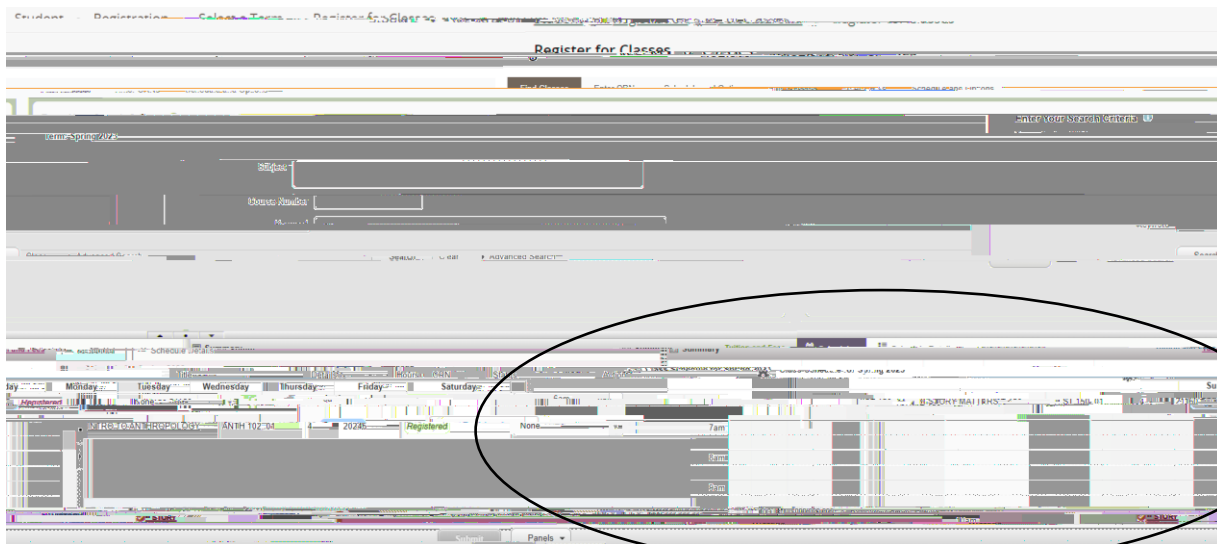
Use Pull Down Arrow to Select Term

Select Term

Click Continue



In the Summary Panel (Located in the Lower Right Panel) you will find a list of registered courses



Next to each course under Action Pull Down Option.

Click on the Pulldown Arrow next to the course you want to withdraw from
Select Withdrawal-Web



Click Submit



Once successfully submitted you will see two notices

At the top of the screen in Green will be Save Successful



Status

Withdrawn

In the Summary panel, the course status will state Withdrawn
You can also see you have withdrawn from your course under Schedule Details (Located in the Lower Left Panel).

The screenshot shows a web interface for course management. At the top, there are two buttons: 'Schedule' and 'Schedule Details', with the latter circled in black. Below this is a header for 'Class Schedule for Spring 2023'. The main content area displays course information for 'History 150 Section 01', including dates (01/17/2023 to 05/09/2023), status ('Withdrawn'), and other details. A 'Withdrawn' label is circled in green. Below this, there is a section for 'INTRO TO ANTHROPOLOGY | Anthropology 102 Section 01' with similar details. At the bottom, there is a 'Panels' dropdown menu.

You have Successfully Withdrawn from a Course.

If you have any questions, please contact the Office of the Registrar at 201-684-7695 or at reg@ramapo.edu.